

Tuesday, 23 December 2025

## **HARBOUR COMMITTEE**

A meeting of **Harbour Committee** will be held on

**Monday, 5 January 2026**

commencing at **5.30 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

### **Members of the Committee**

Councillor **Error! No document variable supplied.**

Councillor Strang

Councillor Fox

Councillor Carter

Councillor Penny

Councillor Fellows

Councillor Twelves

### **External Advisors**

Mr Day

---

## **A Healthy, Happy and Prosperous Torbay**

---

Download this agenda via the free modern.gov app on your [iPad](#) or [Android Device](#). For information relating to this meeting or to request a copy in another format or language please contact:

**Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# HARBOUR COMMITTEE AGENDA

1. **Apologies**  
To receive apologies for absence, including notifications of any changes to the membership of the Committee.
2. **Minutes** (To Follow)  
To confirm as a correct record the Minutes of the meeting of the Committee held on 16 June 2025.
3. **Declarations of interest**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent items**  
To consider any other items that the Chairman decides are urgent.
5. **Budget 2026-7** (Pages 3 - 6)
6. **Tor Bay Harbour Masters Safety and Management Report** (To Follow)
7. **Tor Bay Harbour Budget Monitoring Report** (Pages 7 - 10)
8. **Port Marine Safety Code** (To Follow)  
For Members to note the latest accident statistics for the Harbour Authority's operational area.

## HARBOUR REVENUE ACCOUNTS DRAFT BUDGET 2026/27

**TOR BAY HARBOUR AUTHORITY**

Expenditure	2025/26 Original Budget £ ,000	2025/26 Q2 Projected Outturn £ ,000	2026/27 Proposed Budget £,000	NOTE		2025/26 Original Budget £ ,000	2025/26 Q2 Projected Outturn £ ,000	2026/27 Proposed Budget £,000	NOTE
Harbour Employee Costs	875	885	1001	NOTE 1					
Premises Costs:-					Expenditure brought forward	4,157	4,860	4391	
Repairs and Maintenance	385	516	450	NOTE 2	Income				
Energy & Water	401	401	411						
Cleaning & Waste	64	89	66		Rents and Rights :-				
Other Premises & Insurance costs	229	229	235		Property and Other Rents/Rights	692	764	750	NOTE 8
					Marina Rental	642	642	664	
Operational Costs:-									
Security Services including CCTV	182	233	230	NOTE 3	Operating Income :-				
Professional Services	79	79	81		Harbour Dues	63	64	65	
Equipment and V&P	62	74	64		Visitor and Slipway	106	82	110	
SWISCo	103	103	106		Mooring fees	264	295	273	
General & administration expenses	85	91	87		Pontoon Berths	792	802	820	
Internal Support Services	269	269	276		Fish Toll Income	1,300	1,500	1400	NOTE 9
					Recharged Services	132	106	137	
User Charges Concessions	20	26	21		Harbour Facilities charges	66	66	68	
Conservancy (Dredging)	100	100	100		Licences & Contractor passes	43	48	45	
Capital Charges	584	584	584	NOTE 4	Reserved Car Parking	26	26	27	
Projects Earmarked From Reserves	0	462	TBC	NOTE 5	Miscellaneous & Administration charges	31	31	32	
					Contribution from Reserve	0	462	TBC	
IFCA Precept	29	29	29			4,157	4,887	4391	
Contribution to General Fund - EHO	38	38	0	NOTE 6					
Contribution to General Fund (Asset Rental)	652	652	652	NOTE 7					
					Operating Surplus /(Deficit)	0	27	0	
	4,157	4,860	4,391						

**Q2**

RESERVE FUND 26/27	
Estimated (at Q2) opening Balance as at 1/4/26	1,099
Interest Receivable (estimated)	54
Est Net Surplus / (Deficit) from Revenue Account	0
Contribution to Revenue	0
Expected Closing Balance as at 31/3/27	<u>1,153</u>

Note 5

*Note: In line with Harbour Committee minute 398 (5) December 2011 the recommended minimum reserve level is 20% of budgeted turnover to meet any deficit in the revenue budget or winter storm damage. Using current budgeted figures this would mean maintaining a reserve of at least £831k.*

This page is intentionally left blank

**HARBOUR REVENUE ACCOUNTS DRAFT BUDGET 2026/27**

**NOTES**

- 1      Staffing budgets have been increased based on an estimated overall pay award of 4% and includes latest staffing structures.
  
- 2      The budget for R&M has been increased to £450k (an increase of 17%), whilst other premises costs have increased for general inflationary costs at 2.5%. This reflects previous pressures in this budget.
  
- 3      The budget for security has been increased by 26%, whilst other operational budgets have increased by just 2.5% for general inflationary pressures. This reflects the increased contractual costs in this area necessary to keep the estate safe.
  
- 4      The budget for capital charges has remained at the levels of 25/26 as no changes to cost expected. Financing costs of various Harbour schemes are estimated as per previous years - as follows:
 

	£k
Torquay Town Dock	20
Torquay Town Dock - replacement	95
Torquay Inner Harbour Pontoons	54
Torquay Haldon Pier	81
Brixham Harbour Regeneration	282
Brixham Harbour Jetty	38
Harbour Light	14
	584
  
- 5      A programme of works will be agreed with the Head of Tor Bay Harbour Authority and funded by a transfer from Reserve
  
- 6      The contribution towards the EHO service has been removed as this is currently under discussion/review. A contribution of £19k (50% reduction) may be required, but this could be offset by slightly increased fish tolls income.
  
- 7      The general fund contribution to Torbay Council has been budgeted at the same level with no inflationary increase.
  
- 8      The budget for rental income has been increased to £750k (circa 8%) to reflect actuals coming through in 25/26, which are expected to continue into 26/27
  
- 9      The budget for Fish Tolls income has been increased to £1.4m to reflect improved actual figures in recent years. It is below the projected year end figure for 25/6 as to reflect the risks around this income stream. Other operating income budgets have been increased by 3.5%

This page is intentionally left blank

HARBOUR REVENUE ACCOUNTS 2025/26 - PROJECTED OUTTURN AT Q2

TOR BAY HARBOUR AUTHORITY

Expenditure	2025/26 Original Budget £ ,000	2025/26 Q1 Projected Outturn £ ,000	2025/26 Q2 Projected Outturn £ ,000	NOTE		2025/26 Original Budget £ ,000	2025/26 Q1 Projected Outturn £ ,000	2025/26 Q2 Projected Outturn £ ,000	NOTE
Harbour Employee Costs	875	950	885	NOTE 1					
Premises Costs:-					Expenditure brought forward	4,157	4,598	4,860	
Repairs and Maintenance	385	385	516	NOTE 2	Income				
Energy & Water	401	388	401						
Cleaning & Waste	64	64	89	NOTE 3	Rents and Rights :-				
Other Premises & Insurance costs	229	229	229		Property and Other Rents/Rights	692	764	764	NOTE 7
					Marina Rental	642	642	642	
Operational Costs:-					Operating Income :-				
Security Services including CCTV	182	210	233	NOTE 4	Harbour Dues	63	64	64	
Professional Services	79	79	79		Visitor and Slipway	106	82	82	
Equipment and V&P	62	74	74		Mooring fees	264	318	295	NOTE 8
SWISCo	103	103	103		Pontoon Berths	792	804	802	NOTE 9
General & administration expenses	85	92	91		Fish Toll Income	1,300	1,300	1,500	NOTE 10
Internal Support Services	269	269	269		Recharged Services	132	113	106	
User Charges Concessions	20	20	26		Harbour Facilities charges	66	75	66	
Conservancy (Dredging)	100	100	100		Licences & Contractor passes	43	48	48	
Capital Charges	584	584	584	NOTE 5	Reserved Car Parking	26	26	26	
Projects Earmarked From Reserves	0	332	462	NOTE 6	Miscellaneous & Administration charges	31	52	31	
					Contribution from Reserve	0	332	462	NOTE 6
IFCA Precept	29	29	29			4,157	4,620	4,887	
Contribution to General Fund - EHO	38	38	38						
Contribution to General Fund (Asset Rental)	652	652	652		Operating Surplus /(Deficit)	0	21	27	
	4,157	4,598	4,860						

**RESERVE FUND**

Opening Balance as at 1st April	1,459	1,459
Interest Receivable (estimated)	66	66
Est Net Surplus / (Deficit) from Revenue Account	21	27
Contribution to Revenue	(332)	(462)
Expected Closing Balance as at 31st March	1,214	1,090

Q1 Q2

1,459	1,459
66	66
21	27
(332)	(462)
1,214	1,090

Note: In line with Harbour Committee minute 398 (5) December 2011 the minimum Reserve level at year end 2024/25 is £786k based on 20% of budgeted turnover to meet any deficit in the revenue budget or winter storm damage. The balance is earmarked for harbour related capital projects.

This page is intentionally left blank



## NOTES

- 1 Employee costs are expected to exceed the budget by £10k based on actuals being projected for the rest of the year. The
- 2 Overspend due to essential repairs and maintenance required in 25/26. Further planned spend over £50k includes:
 

	£k
TJs Restaurant roof and ballast repairs	51
Brixham Fish Market floor repairs	50
East Cardinal Marker (Paignton Harbour)	50
- 3 £11k additional waste charges at Brixham contribute to the overspend
- 4 An overpend on the Security and CCTV budget is forecast due to increased 3rd party costs and additional security requirements.
- 5 Financing costs of various Harbour schemes:
 

	£k
Torquay Town Dock	20
Torquay Town Dock - replacement	95
Torquay Inner Harbour pontoons	54
Torquay Haldon Pier	81
Brixham Harbour Regeneration	282
Brixham Harbour Jetty	38
Harbour Light	14
	584
- 6 A programme of works will be implemented by the Head of Tor Bay Harbour Authority funded by the specific amount set aside within the Reserve Projects earmarked from reserves:
 

Brixham Harbour Concrete Pads	30
Brixham Harbour Moorings Replacement	100
Brixham Harbour Chillers	160
Paignton Leased Property Upgrades	12
Torquay Rib repairs	30
Millennium Bridge repairs	130
<b>TOTAL</b>	<b>462</b>
- 7 Rents from property and other assets are projected to exceed budget, particularly at Brixham Harbour.
- 8 Income from mooring fees are forecast to exceed budget based on amounts received to date and amounts invoiced.
- 9 Income from pontoon booths are forecast to exceed budget based on amounts received to date and amounts invoiced. We are not expecting any further income on these codes.
- 10 Current indications are that the fish toll income will exceed the budget.

This page is intentionally left blank